



CENTRAL JERSEY COLLEGE PREP CHARTER
SCHOOL

BOARD OF TRUSTEES

REGULAR MEETING
JANUARY 31, 2018

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THE MEETING NOTICE HAS BEEN ADVERTISED IN COURIER NEWS AND ASBURY
PARK PRESS.

CENTRAL JERSEY COLLEGE PREP CHARTER SCHOOL

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BOARD OF TRUSTEES
REGULAR MEETING

Date : January 31, 2018/7:00pm
Place : 101 Mettlers Rd, NJ 08873

AGENDA

I. The Regular Meeting of the Central Jersey College Prep Charter School is called to order at _____. The Board reserves the right to act on any or all agenda items.

Moved by _____, seconded by _____ Roll call:

Open Public Meeting Act Statement

This meeting was publicized in accordance with the requirements of the New Jersey Open Public Meetings Act, Chapter 231, P.L. 1975 and notification was given to all appropriate parties. The notice of this meeting was posted in Courier News.

Roll Call by Board Secretary, Mr. Atilla Sabahoglu:

Trustee	Position	Term Expires	Attendance
Dr. Ferhan Tunagur	President	03/01/2020	
Mrs. Jackie Lewis	Vice President	07/01/2019	
Dr. Ozcan Uzun	Member	12/01/2020	
Mrs. Sevil Eke	Member	12/01/2020	

Also Present:

Member	Position	Attendance
Dr. Namik Sercan	CEO	
Mr. Atilla Sabahoglu	Board Secretary	

II. **Acceptance of Agenda, Minutes and Reports**

Moved to accept the January 2018 Regular Meeting Agenda,

Moved by _____, seconded by _____ Roll call:

BE IT RESOLVED, Central Jersey College Prep Charter School Board of Trustees approves the minutes and reports listed below.

- ❖ Regular Meeting Minutes for November 2017
- ❖ Bill list from November 29 2017 to January 30/2018
- ❖ Treasurer Report for November 2017
- ❖ Board Secretary Report for November 2017

Moved by _____, seconded by _____ Roll call:

III. Public Comments

Board President or designee opens the public comment session on any topic. Each person is limited to speak for a period of three (3) minutes and will be asked to give their full name, spell their last name and provide their address. Board President or designee closes the public comment session on any topic.

IV. Designations, Discussion and Action Items

- a. **BE IT RESOLVED**, that The Board hereby waives the SEMI (Special Education Medicaid Initiative) for Fiscal Year (FY) 2017

Moved by _____, seconded by _____ to approve designations and resolution listed in item # **IVa**.

- b. **BE IT RESOLVED**, that The Board hereby approves the attached budget transfers for November 2017.

Moved by _____, seconded by _____ to approve designations and resolution listed in item # **IVb**.

- c. WHEREAS, Central jersey College Prep Charter School, School Business Administrator/Board Secretary possesses a qualified purchasing agent (QPA) certificate;

WHEREAS, the Governor, in consultation with the State Treasurer and pursuant to N.J.S.A. 18A:18A-3 (b), on July 1, 2015 has increased the bid threshold amount for school districts with purchasing agents who possess qualified purchasing agent certificates, from \$36,000 to \$40,000;

NOW, THEREFORE BE IT RESOLVED that the Central Jersey College Prep Charter School, pursuant to N.J.S.A. 18A:18A-3 (a) and N.J.A.C. 5:34-5.4, establishes and sets the bid threshold amount of \$40,000 for the board of education, and further authorizes Mr. Atilla Sabahoglu to award contracts, in full accordance with N.J.S.A. 18A:18A-3 (a), for those purchases that do not exceed in the aggregate of the newly established bid threshold amount.

Moved by_____, seconded by_____ to approve designations and resolution listed in item # **IVc**.

- d. **BE IT RESOLVED**, that The Board hereby approves the attached field trips.

Moved by_____, seconded by_____ to approve designations and resolution listed in item # **IVd**.

- e. **BE IT RESOLVED**, that The Board hereby approves the attached 2017-2018 Revised Budget. (Attached)

Moved by_____, seconded by_____ to approve designations and resolution listed in item # **IVe**.

- f. **BE IT RESOLVED**, that The Board approves the following salary proportions for Title I staff school year 2017-18. Effective December 1, 2017, Ms. Ayerov is replaced by Ms. Kumar and Ms. Milling is replaced by Ms. Fleming.

Moved by_____, seconded by_____ to approve designations and resolution listed in item # **IVf**.

- g. **BE IT RESOLVED**, that The Board approves The Board of Trustees to receive travel reimbursement for the CJCP Board related matters for 2017-2018 school year.

Moved by_____, seconded by_____ to approve designations and resolution listed in item # **IVg**.

- h. **BE IT RESOLVED**, that The Board hereby approves the attached Form 990 for 2016.

Moved by_____, seconded by_____ to approve designations and resolution listed in item # **IVh**.

- i. **BE IT RESOLVED**, that The Board hereby approves the attached CAFR (Comprehensive Annual Financial Audit) report for fiscal year ending June 30 2017.

Moved by_____, seconded by_____ to approve designations and resolution listed in item # **IVi**.

- j. **BE IT RESOLVED**, that The Board hereby approves \$40/hour stipend for the teachers to attend extra-curricular school activities beyond their contractual responsibilities.

Moved by_____, seconded by_____ to approve designations and resolution listed in item # **IVj**.

- k. **BE IT RESOLVED**, that The Board hereby approves the attached school building lease amendment.

Moved by_____, seconded by_____ to approve designations and resolution listed in item # **IVk**.

1. ***BE IT RESOLVED***, that The Board hereby approves the attached Annual Charter/Renaissance School Fiscal Questionnaire for 2017-2018.

Moved by _____, seconded by _____ to approve designations and resolution listed in item # **IV**.

V. Human Resources

- a. ***BE IT RESOLVED***, that The Board hereby approves the attached personnel list.

Moved by _____, seconded by _____ to approve designations and resolution listed in item # **Va**.

VI. CEO's Monthly Report – Dr. Sercan

VII. Executive Session

Central Jersey College Prep Charter School is called to order for an executive session at _____.

- a. ***BE IT RESOLVED***, that The Board hereby approves the attached HIB report.

Moved by _____, seconded by _____ to approve designations and resolution listed in item # **VIIa**.

Moved by _____, seconded by _____ to adjourn the Executive Session in accordance with the Sunshine Law, Chapter 321, P.L. 1975, to discuss topics such as personnel matters, attorney-client privilege matters, pending litigation, negotiations and other such related matters.

Please Note: The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

VIII. Adjournment

Moved by _____, seconded by _____ to adjourn the meeting at _____ p.m.

Roll call:

Attachments

- ❖ Re-Organization Meeting Minutes for September 2017
- ❖ Bill list from September 27 2017 to October 24
- ❖ September 2017 Budget Transfers
- ❖ Treasurer Report for September 2017
- ❖ Board Secretary Report for September 2017