



CENTRAL JERSEY COLLEGE PREP CHARTER  
SCHOOL

BOARD OF TRUSTEES

REGULAR MEETING  
OCTOBER 25, 2017

THE MEETING NOTICE HAS BEEN ADVERTISED IN COURIER NEWS.

A  
G  
E  
N  
D  
A

**CENTRAL JERSEY COLLEGE PREP CHARTER SCHOOL**

101 Mettlers Rd, Somerset, NJ 08873  
Tel: (732) 302 9991 Fax: (732) 302 9992  
www.cjcollegeprep.org

**BOARD OF TRUSTEES**  
**RE-ORGANIZATION MEETING**

**Date** : October 25, 2017/7:00pm  
**Place** : 101 Mettlers Rd, NJ 08873

**AGENDA**

I. The Regular Meeting of the Central Jersey College Prep Charter School is called to order at \_\_\_\_\_. The Board reserves the right to act on any or all agenda items.

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ Roll call:

**Open Public Meeting Act Statement**

This meeting was publicized in accordance with the requirements of the New Jersey Open Public Meetings Act, Chapter 231, P.L. 1975 and notification was given to all appropriate parties. The notice of this meeting was posted in Courier News.

**Roll Call by Board Secretary, Mr. Atilla Sabahoglu:**

<b>Trustee</b>	<b>Position</b>	<b>Term Expires</b>	<b>Attendance</b>
Dr. Ferhan Tunagur	President	03/01/2020	
Mrs. Jackie Lewis	Vice President	07/01/2019	
Dr. Ozcan Uzun	Member	12/01/2020	
Mrs. Sevil Eke	Member	12/01/2020	

**Also Present:**

<b>Member</b>	<b>Position</b>	<b>Attendance</b>
Dr. Namik Sercan	CEO	
Mr. Atilla Sabahoglu	Board Secretary	

II. **Acceptance of Agenda, Minutes and Reports**

Moved to accept the October 2017 Regular Meeting Agenda,

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ Roll call:

***BE IT RESOLVED***, Central Jersey College Prep Charter School Board of Trustees approves the minutes and reports listed below.

- ❖ Regular Meeting Minutes for Re-Organization Meeting of September 2017
- ❖ Bill list from September 27 2017 to October 24 2017
- ❖ Treasurer Report for September 2017
- ❖ Board Secretary Report for September 2017

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ Roll call:

**III. Public Comments**

Board President or designee opens the public comment session on any topic. Each person is limited to speak for a period of three (3) minutes and will be asked to give their full name, spell their last name and provide their address. Board President or designee closes the public comment session on any topic.

**IV. Designations and Action Items**

- a. ***BE IT RESOLVED***, that The Board hereby approves the teachers and leaders evaluation rubric as presented.

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve designations and resolution listed in item # **IVa**.

- b. ***BE IT RESOLVED***, that The Board hereby approves the lease agreement with EverBank Commercial Finance, Inc. as Ameritechnology supplier company for 4 copiers for 60 month term in \$1,199 monthly payments starting on 10/01/2017.

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve designations and resolution listed in item # **IVb**.

- c. ***BE IT RESOLVED***, that The Board hereby approves the attached budget transfers for September 2017.

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve designations and resolution listed in item # **IVc**.

- d. ***BE IT RESOLVED***, that The Board hereby approves Paychex quote for employee, hiring, onboarding, attendance and payroll services for \$12.16 per employee per month.

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve designations and resolution listed in item # **IVd**.

- e. ***BE IT RESOLVED***, that The Board hereby approves the data for the class of 2017 has been reported in the NJ DOE Graduation Pathway Data Collection. (Attached)

Moved by\_\_\_\_\_, seconded by\_\_\_\_\_ to approve designations and resolution listed in item # **IVe.**

- f. **BE IT RESOLVED**, that The Board hereby approves the attached field trips.

Moved by\_\_\_\_\_, seconded by\_\_\_\_\_ to approve designations and resolution listed in item # **IVf.**

- g. **BE IT RESOLVED**, that The Board hereby approves \$25/hour stipend for Instructional Team Coaches for the after school and weekend practices.

Moved by\_\_\_\_\_, seconded by\_\_\_\_\_ to approve designations and resolution listed in item # **IVg.**

- h. **BE IT RESOLVED**, that The Board hereby approves the authorization of Dr. Sercan to submit a renewal application for Early Charter Renewal recently instituted by the Department of Education.

Moved by\_\_\_\_\_, seconded by\_\_\_\_\_ to approve designations and resolution listed in item # **IVh.**

**V. Human Resources**

- a. **BE IT RESOLVED**, that The Board hereby approves the attached personnel list.

Moved by\_\_\_\_\_, seconded by\_\_\_\_\_ to approve designations and resolution listed in item # **Va.**

**VI. CEO's Monthly Report – Dr. Sercan**

**VII. Executive Session**

Central Jersey College Prep Charter School is called to order for an executive session at \_\_\_\_\_.

- a. **BE IT RESOLVED**, that The Board hereby approves the attached HIB report.

Moved by\_\_\_\_\_, seconded by\_\_\_\_\_ to approve designations and resolution listed in item # **VIIb.**

Moved by\_\_\_\_\_, seconded by\_\_\_\_\_ to adjourn the Executive Session in accordance with the Sunshine Law, Chapter 321, P.L. 1975, to discuss topics such as personnel matters, attorney-client privilege matters, pending litigation, negotiations and other such related matters.

Please Note: The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

**VIII. Adjournment**

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ to adjourn the meeting  
at \_\_\_\_\_ p.m.  
Roll call:

**Attachments**

- ❖ Re-Organization Meeting Minutes for September 2017
- ❖ Bill list from September 27 2017 to October 24
- ❖ September 2017 Budget Transfers
- ❖ Treasurer Report for September 2017
- ❖ Board Secretary Report for September 2017