

M  
I  
N  
U  
T  
E  
S



CENTRAL JERSEY COLLEGE PREP CHARTER  
SCHOOL

BOARD OF TRUSTEES

REGULAR MEETING  
NOVEMBER 29, 2017

THE MEETING NOTICE HAS BEEN ADVERTISED IN COURIER NEWS AND ASBURY  
PARK PRESS.

**CENTRAL JERSEY COLLEGE PREP CHARTER SCHOOL**

101 Mettlers Rd, Somerset, NJ 08873  
Tel: (732) 302 9991 Fax: (732) 302 9992  
www.cjcollegeprep.org

**BOARD OF TRUSTEES**  
**REGULAR MEETING**

**Date** : November 29, 2017/7:00pm  
**Place** : 101 Mettlers Rd, NJ 08873

**AGENDA**

- I. The Regular Meeting of the Central Jersey College Prep Charter School is called to order at 7:12 pm. The Board reserves the right to act on any or all agenda items.

Moved by Mrs. Lewis, seconded by Dr. Uzun  
Roll call: Motion #181129.1 adopted unanimously. (In favor: O.U, J.L, S.E)  
Against: None Abstained: None).

**Open Public Meeting Act Statement**

This meeting was publicized in accordance with the requirements of the New Jersey Open Public Meetings Act, Chapter 231, P.L. 1975 and notification was given to all appropriate parties. The notice of this meeting was posted in Courier News and Asbury Park Press.

**Roll Call by Board Secretary, Mr. Atilla Sabahoglu:**

<b>Trustee</b>	<b>Position</b>	<b>Term Expires</b>	<b>Attendance</b>
Dr. Ferhan Tunagur	President	03/01/2020	Excused
Mrs. Jackie Lewis	Vice President	07/01/2019	Present
Dr. Ozcan Uzun	Member	12/01/2020	Present
Mrs. Sevil Eke	Member	12/01/2020	Present

**Also Present:**

<b>Member</b>	<b>Position</b>	<b>Attendance</b>
Dr. Namik Sercan	CEO	Present
Mr. Atilla Sabahoglu	Board Secretary	Present

II. **Acceptance of Agenda, Minutes and Reports**

Moved to amend and accept the November 2017 Regular Meeting Agenda

Moved by Mrs. Lewis, seconded by Dr. Uzun  
Roll call: Motion #181129.2 adopted unanimously. (In favor: O.U, J.L, S.E)

Against: None    Abstained: None).

**RESOLVED**, Central Jersey College Prep Charter School Board of Trustees approves the minutes and reports listed below.

- ❖ Regular Meeting Minutes for October 2017
- ❖ Bill list from October 25 2017 November 29 2017
- ❖ Treasurer Report for October 2017
- ❖ Board Secretary Report for October 2017

Moved by Dr. Uzun, seconded by Mrs. Eke

Roll call: Resolution #181129.3 adopted unanimously. (In favor: O.U, J.L, S.E)

Against: None    Abstained: None).

### III. **Public Comments**

No public attendance.

### IV. **Designations, Discussion and Action Items**

- a. **RESOLVED**, that the Board hereby approves Clarity Benefit Solutions as Health Reimbursement Account service provider effective as of 12/01/2017.

Moved by Dr. Uzun, seconded by Mrs. Lewis to approve designations and resolution listed in item # **IVa**.

Roll call: Resolution #181129.4 adopted unanimously. (In favor: O.U, J.L, S.E)

Against: None    Abstained: None).

- b. **RESOLVED**, that the Board hereby approves the attached budget transfers for October 2017.

Moved by Mrs. Eke, seconded by Mrs. Lewis to approve designations and resolution listed in item # **IVb**.

Roll call: Resolution #181129.5 adopted unanimously. (In favor: O.U, J.L, S.E)

Against: None    Abstained: None).

- c. **RESOLVED**, that the Board hereby approves the attached Highmark Reimbursement Agreement.

Moved by, Dr. Uzun seconded by Mrs. Eke to approve designations and resolution listed in item # **IVc**.

Roll call: Resolution #181129.6 adopted unanimously. (In favor: O.U, J.L, S.E)

Against: None    Abstained: None).

- d. **RESOLVED**, that the Board hereby approves Kings Snow Plow LLC, as the snow plowing company for the school for 2017-18 school year.

Moved by Dr. Uzun, seconded by Mrs. Lewis to approve designations and resolution listed in item # **IVd**.

Roll call: Resolution #181129.7 adopted unanimously. (In favor: O.U, J.L, S.E)  
Against: None Abstained: None).

- e. **RESOLVED**, that the Board hereby approves the attached field trips.

Moved by Dr. Uzun, seconded by Mrs. Eke to approve designations and resolution listed in item # **IVe**.

Roll call: Resolution #181129.8 adopted unanimously. (In favor: O.U, J.L, S.E)  
Against: None Abstained: None).

- f. **RESOLVED**, that the Board hereby approves the Memorandum of Agreement for 2017-18 school year.

Moved by Mrs. Lewis, seconded by Dr. Uzun to approve designations and resolution listed in item # **IVf**.

Roll call: Resolution #181129.9 adopted unanimously. (In favor: O.U, J.L, S.E)  
Against: None Abstained: None).

- g. **RESOLVED**, that the Board hereby approves Unity Bank as the winning proposal for CJCP's banking services

Moved by Dr. Uzun, seconded by Mrs. Lewis to approve designations and resolution listed in item # **IVg**.

Roll call: Resolution #181129.10 adopted unanimously. (In favor: O.U, J.L, S.E)  
Against: None Abstained: None).

- h. **RESOLVED**, that the Board hereby approves the renewal of Horizon Blue Cross Blue Shield as the healthcare provider with 5.2% increase with the same plan design and Aetna as the Dental provider with 7.84% increase with same plan design effective as of December 1<sup>st</sup>, 2017 through November 30<sup>th</sup> 2018.

Moved by Mrs. Lewis, seconded by Dr. Uzun to approve designations and resolution listed in item # **IVh**.

Roll call: Resolution #181129.11 adopted unanimously. (In favor: O.U, J.L, S.E)  
Against: None Abstained: None).

- i. **RESOLVED**, that the Board hereby approves the credit transfer policy.

Moved by Mrs. Lewis, seconded by Mrs. Eke to approve designations and resolution listed in item # **IVi**.

Roll call: Resolution #181129.12 adopted unanimously. (In favor: J.L, S.E)  
Against: None Abstained: O.U).

- j. **RESOLVED**, that the Board hereby approves the revised of retention/promotion policy.

Moved by Dr. Uzun, seconded by Mrs. Lewis to approve designations and resolution listed in item # **IVj**.

Roll call: Resolution #181129.13 adopted unanimously. (In favor: J.L, S.E)

Against: None     Abstained: None).

- k. **RESOLVED**, that the Board hereby approves the revised dismissal policy.

Moved by Dr. Uzun, seconded by Mrs. Lewis to approve designations and resolution listed in item # **IVk**.

Roll call: Resolution #181129.14 adopted unanimously. (In favor: O.U, J.L, S.E)

Against: None     Abstained: None).

- l. The Board discuss possible revision/update of CJCP ByLaws.

- m. **RESOLVED**, that The Board hereby approves the attached Cost-Sharing agreement with Middlesex County STEM Charter School effective November 30, 2017.

Moved by Mrs. Lewis, seconded by Dr. Uzun to approve designations and resolution listed in item # **IVm**.

Roll call: Resolution #181129.15 adopted unanimously. (In favor: O.U, J.L, S.E)

Against: None     Abstained: None).

## V. **Human Resources**

- a. **RESOLVED**, that The Board hereby approves the attached personnel list.

Moved by Dr. Uzun, seconded by Mrs. Eke to approve designations and resolution listed in item # **Va**.

Roll call: Resolution #181129.16 adopted unanimously. (In favor: O.U, J.L, S.E)

Against: None     Abstained: None).

## VI. **CEO's Monthly Report – Dr. Sercan**

Dr. Sercan presented the PARCC test results.

## VII. **Executive Session**

Central Jersey College Prep Charter School is called to order for an executive session at 7:14 pm.

The Board attorney, Mrs. Brenda Liss informed the Board of Trustees about the ongoing litigations.

- a. **RESOLVED**, that The Board hereby approves the attached HIB report.

Moved by Dr. Uzun, seconded by Mrs. Eke to approve designations and resolution listed in item # **VIIa**.

Roll call: Resolution #181129.17 adopted unanimously. (In favor: O.U, J.L, S.E)

Against: None     Abstained: None).

Moved by Mrs. Lewis, seconded by Dr. Uzun to adjourn the Executive Session in accordance with the Sunshine Law, Chapter 321, P.L. 1975, to discuss topics such as personnel matters, attorney-client privilege matters, pending litigation, negotiations and other such related matters.

Please Note: The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

**VIII. Adjournment**

Moved by Dr. Uzun, seconded by Mrs. Lewis to adjourn the meeting at 22:13 p.m.

Roll call: Motion #181129.18 adopted unanimously. (In favor: O.U, J.L, S.E)

Against: None     Abstained: None).