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**CENTRAL JERSEY COLLEGE PREP CHARTER
SCHOOL**

BOARD OF TRUSTEES

**REGULAR MEETING
JANUARY 26, 2017
RESCHEDULED
FEBRUARY 02, 2017**

REGULAR MEETING

THE MEETING NOTICE HAS BEEN ADVERTISED IN COURIER NEWS.

CENTRAL JERSEY COLLEGE PREP CHARTER SCHOOL

17 Schoolhouse Rd, Somerset, NJ 08873

Tel: (732) 302 9991 Fax: (732) 302 9992

www.cjcollegeprep.org

BOARD OF TRUSTEES
REGULAR MEETING

Date : February 2, 2017/7:00pm
Place : 17 Schoolhouse Rd, NJ 08873

MINUTES

- I. The Regular Meeting of the Central Jersey College Prep Charter School is called to order at 7:12 pm. The Board reserves the right to act on any or all agenda items.

Moved by Mrs. Lewis, seconded by Dr. Uzun

Roll call: Motion #170202.1 adopted unanimously. (In favor: J.L., F.T., O.U, S.E.)

Against: None Abstained: None).

Open Public Meeting Act Statement

This meeting was publicized in accordance with the requirements of the New Jersey Open Public Meetings Act, Chapter 231, P.L. 1975 and notification was given to all appropriate parties. The notice of this meeting was posted in Courier News.

Roll Call by Board Secretary, Mr. Atilla Sabahoglu:

Trustee	Position	Term Expires	Attendance
Dr. Ferhan Tunagur	President	03/01/2017	Present
Mrs. Jackie Lewis	Member	07/01/2019	Present
Mr. Erdogan Dur	Member	09/08/2017	Excused
Dr. Ozcan Uzun	Member	11/30/2017	Present
Mrs. Sevil Eke	Member	11/30/2017	Present

Also Present:

Member	Position	Attendance
Dr. Namik Sercan	CEO	Present
Mr. Atilla Sabahoglu	Board Secretary	Present

II. **Acceptance of Agenda, Minutes and Reports**

Moved to accept the January 2017 Regular Meeting Agenda,

Moved by Dr. Uzun, seconded by Dr. Tunagur

Roll call: Motion #170202.2 adopted unanimously. (In favor: J.L., F.T., O.U, S.E.)

Against: None Abstained: None).

- ❖ Regular Meeting Minutes of December 2016
- ❖ Treasurer Reports for November and December 2016
- ❖ Board Secretary Reports for November and December 2016
- ❖ Bill list from November 28 2016 to February 1 2017

RESOLVED, Central Jersey College Prep Charter School Board of Trustees approves the minutes and reports.

Moved by Mrs. Lewis, seconded by Dr. Uzun

Roll call: Resolution #170202.3 adopted unanimously. (In favor: J.L., F.T., O.U, S.E.)

Against: None Abstained: None).

III. Public Comments

No public comments.

IV. Designations and Action Items

- a. **RESOLVED**, that The Board hereby approves the attached budget transfers for November 2016, December 2016 and January 2017(Attached).

Moved by Dr. Tunagur, seconded by Dr. Uzun to approve designations and resolution listed in item # **IVa**.

Roll call: Resolution #170202.4 adopted unanimously. (In favor: J.L., F.T., O.U, S.E.)

Against: None Abstained: None).

- b. **RESOLVED**, that The Board hereby approves the attached CAFR (Comprehensive Annual Financial Audit) report for fiscal year ending June 30 2016.

Moved by Dr. Tunagur, seconded by Mrs. Lewis to approve designations and resolution listed in item # **IVb**.

Roll call: Resolution #170202.5 adopted unanimously. (In favor: J.L., F.T., O.U, S.E.)

Against: None Abstained: None).

- c. **RESOLVED**, that The Board hereby approves the additional stipends for regional or Statewide Championships. The stipends are;

Regional Level - \$100 (1st Place), \$75 (2nd Place), \$50 (3rd Place)

State Level - \$150 (1st Place), \$125 (2nd Place), \$100 (3rd Place)

National Level - \$1000 (1st Place), \$750 (2nd Place), \$500 (3rd Place)

Moved by Dr. Uzun, seconded by Dr. Tunagur to approve designations and resolution listed in item # **IVc**.

Roll call: Resolution #170202.6 adopted unanimously. (In favor: J.L., F.T., O.U, S.E.)

Against: None Abstained: None).

- d. **RESOLVED**, that The Board hereby approves the club stipends (attached).

Moved by Dr. Uzun, seconded by Dr. Tunagur to approve designations and resolution listed in item # **IVd**.

Roll call: Resolution #170202.7 adopted unanimously. (In favor: J.L., F.T., O.U, S.E.)
Against: None Abstained: None).

- e. **RESOLVED**, that The Board hereby approves the IDEA amendment and authorizes acceptance of funds for the FY 2017 Charter Expansion Supplemental Grant (attached).

Moved by Dr. Uzun, seconded by Dr. Tunagur to approve designations and resolution listed in item # **IVe**.

Roll call: Resolution #170202.8 adopted unanimously. (In favor: J.L., F.T., O.U, S.E.)
Against: None Abstained: None).

- f. **RESOLVED**, that The Board hereby approves the Addendum to Uniform State Memorandum of Agreement (MOA) (attached).

Moved by Mrs. Eke, seconded by Mrs. Lewis to approve designations and resolution listed in item # **IVf**.

Roll call: Resolution #170202.9 adopted unanimously. (In favor: J.L., F.T., O.U, S.E.)
Against: None Abstained: None).

- g. **RESOLVED**, that The Board hereby approves the NJSIG resolution (attached).

Moved by Dr. Uzun, seconded by Mrs. Lewis to approve designations and resolution listed in item # **IVg**.

Roll call: Resolution #170202.10 adopted unanimously. (In favor: J.L., F.T., O.U, S.E.)
Against: None Abstained: None).

- h. **RESOLVED**, that The Board hereby approves the revised 2016-2017 School Calendar (attached).

Moved by Mrs. Eke, seconded by Dr. Tunagur to approve designations and resolution listed in item # **IVh**.

Roll call: Resolution #170202.11 adopted unanimously. (In favor: J.L., F.T., O.U, S.E.)
Against: None Abstained: None).

- i. **RESOLVED**, that The Board hereby approves the Annual Charter School Fiscal Questionnaire 2016-17 (attached).

Moved by Dr. Tunagur, seconded by Mrs. Lewis to approve designations and resolution listed in item # **IVi**.

Roll call: Resolution #170202.12 adopted unanimously. (In favor: J.L., F.T., O.U, S.E.)
Against: None Abstained: None).

- j. **RESOLVED**, that The Board of Trustees of Central Jersey College Prep Charter School authorizes the CEO to accept or waive the Special Education Medicaid Initiative (SEMI) SY 17-18.

Moved by Dr. Uzun, seconded by Dr. Tunagur to approve designations and resolution listed in item # **IVj**.

Roll call: Resolution #170202.13 adopted unanimously. (In favor: J.L., F.T., O.U, S.E.)
Against: None Abstained: None).

- k. **RESOLVED**, Central Jersey College Prep Charter School hereby appoints Dr. Namik Sercan as Affirmative Action Officer (AAO) to ensure implementation of the requirements of N.J.A.C. 6A:7, Managing for Equality and Equity in Education, and Title IX, Prohibiting Sex Discrimination in Education for the 2016 -17 school year.

Moved by Mrs. Lewis, seconded by Dr. Uzun to approve designations and resolution listed in item # **IVk**.

Roll call: Resolution #170202.14 adopted unanimously. (In favor: J.L., F.T., O.U, S.E.)
Against: None Abstained: None).

- l. **RESOLVED**, that The Board hereby approves the HIB and Incident Reports for January 2017. There were 3 incidents. They all are reported.

Moved by Dr. Tunagur, seconded by Dr. Uzun to approve designations and resolution listed in item # **IVl**.

Roll call: Resolution #170202.15 adopted unanimously. (In favor: J.L., F.T., O.U, S.E.)
Against: None Abstained: None).

- m. **RESOLVED**, that The Board hereby approves the attached Form 990 for 2015.

Moved by Dr. Uzun, seconded by Dr. Tunagur to approve designations and resolution listed in item # **IVm**.

Roll call: Resolution #170202.16 adopted unanimously. (In favor: J.L., F.T., O.U, S.E.)
Against: None Abstained: None).

- n. **RESOLVED**, that The Board hereby approves the attached 2016-2017 Revised Budget.

Moved by Mrs. Eke, seconded by Mrs. Lewis to approve designations and resolution listed in item # **IVn**.

Roll call: Resolution #170202.17 adopted unanimously. (In favor: J.L., F.T., O.U, S.E.)
Against: None Abstained: None).

- o. **RESOLVED**, that The Board of Trustees of Central Jersey College Prep Charter School authorizes the CEO to apply for a loan up to 1 million dollars with up to 10 year term.

Moved by Dr. Tunagur, seconded by Dr. Uzun to approve designations and resolution listed in item # **IVo**.

Roll call: Resolution #170202.18 adopted unanimously. (In favor: J.L., F.T., O.U, S.E.)
Against: None Abstained: None).

- p. **RESOLVED**, that The Board hereby renews Dr. Tunagur's term as CJCP Board President effective as of 03/01/2017 through 03/01/2020.

Moved by Dr. Uzun, seconded by Mrs. Lewis to approve designations and resolution listed in item # **IVp**.

Roll call: Resolution #170202.19 adopted unanimously. (In favor: J.L., O.U, S.E.)
Against: None Abstained: F.T).

- q. The Board hereby approves the new Board Meeting Calendar. Board meetings will be held on every last Wednesday of the month.

Moved by Dr. Uzun, seconded by Dr. Tunagur to approve designations and resolution listed in item # **IVq**.

Roll call: Motion #170202.20 adopted unanimously. (In favor: J.L., O.U, S.E.)
Against: None Abstained: None).

V. Human Resources

- a. **RESOLVED**, that The Board of Trustees of Central Jersey College Prep Charter School approves Ms. Marina Melillo as an On Call Substitute Teacher at \$120/Day per diem basis without benefits effective as of 1/25/2017 through 6/30/2017.

Moved by Dr. Uzun, seconded by Mrs. Lewis to approve designations and resolution listed in item # **IVa**

Roll call: Resolution #170202.21 adopted unanimously. (In favor: J.L., O.U, S.E.)
Against: None Abstained: None).

- b. CEO informs The Board of Trustees of Central Jersey College Prep Charter School that Mrs. Dina Abdelhamid was hired as an In-Class Support Teacher at an annual salary of \$29,200 with benefits effective as of 1/02/2017 through 6/30/2017. She resigned from her position as of 01/27/2017.

VI. CEO's Monthly Report – Dr. Sercan

- 2016 PARCC results were discussed.
- CEO presented the responses to Franklin Township Board of Education's claims (attached).
- CJCP open house dates are January 21 and February 25 2017.
- Over 200 parents wrote letter of support for CJCP's expansion. And 349 parents signed online petition via Change.org.
- New building's site plan and use variance were approved by the Franklin Township on 01/03/2017.

VII. Executive Session

Central Jersey College Prep Charter School is called to order for an executive session at 8:39 pm.

- Building matters were discussed.

Moved by Dr. Uzun, seconded by Dr. Tunagur to adjourn the Executive Session in accordance with the Sunshine Law, Chapter 321, P.L. 1975, to discuss topics such as personnel matters, attorney-client privilege matters, pending litigation, negotiations and other such related matters.

Please Note: The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

VIII. Adjournment

Moved by Dr. Tunagur, seconded by Dr. Uzun to adjourn the meeting at 9:14 p.m.

Roll call: Motion #170202.22 adopted unanimously. (In favor: J.L., F.T., O.U, S.E.)

Against: None Abstained: None).

Attachments

- ❖ Regular Meeting Minutes of December 2016
- ❖ Treasurer Reports for November and December 2016
- ❖ Board Secretary Reports for November and December 2016
- ❖ Bill list from November 28 2016 to February 1 2017
- ❖ Budget Transfers for November, December 2016 and January 2017
- ❖ CAFR (Comprehensive Annual Financial Audit) for 2015-16
- ❖ 2016-17 Club Stipends List
- ❖ IDEA amendment and acceptance of FY 2017 Charter Expansion Grant
- ❖ Addendum to Uniform State Memorandum of Agreement (MOA)
- ❖ NJSIG resolution
- ❖ Revised 2016-2017 School Calendar
- ❖ Annual Charter School Fiscal Questionnaire 2016-17
- ❖ Form 990 for 2015
- ❖ 2016-2017 Revised Budget