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CENTRAL JERSEY COLLEGE PREP CHARTER SCHOOL

BOARD OF TRUSTEES
BOARD MEETING
OCTOBER 22, 2020

THE MEETING NOTICE HAS BEEN ADVERTISED IN COURIER NEWS AND HOME NEWS
TRIBUNE ON JULY 10, 2020.

CENTRAL JERSEY COLLEGE PREP CHARTER SCHOOL

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BOARD OF TRUSTEES REGULAR MEETING

Date: October 22, 2020, 6:30 PM
Place: 101 Mettlers Rd, Somerset, NJ 08873

OPEN PUBLIC MEETINGS ACT STATEMENT

In accordance with the “Open Public Meetings Act” P.L. 1975, c. 231 (Sunshine Law), the schedule and notification of this meeting have been published on Courier News and Home News Tribune on July 10, 2020.

MISSION STATEMENT:

The mission of Central Jersey College Prep Charter School (CJCP) is to provide academic and social challenges and opportunities for students to attain the skills necessary for success in post-secondary education.

AGENDA

- I. The Regular Meeting of the Central Jersey College Prep Charter School is called to order at 6:41 PM. The Board reserves the right to act on any or all agenda items.

Roll Call by, Dr. Namik Sercan:

Trustee	Position	Term Expires	Attendance
Dr. Ferhan Tunagur	President	03/01/2023	Present
Mrs. Jackie Lewis	Vice President	07/01/2022	Present
Dr. Ozcan Uzun	Member	12/01/2020	Present
Mrs. Sevil Eke	Member	12/01/2020	Present
Eric Van Bladel	Member	06/30/2021	Excused

Also Present:

Member	Position	Attendance
Dr. Namik Sercan	Chief Education Officer	Present
Mr. Fatih Kayalar	Board Secretary/ Business Administrator	Present

II. Acceptance of Agenda, Minutes and Reports

- i. **BE IT RESOLVED**, Central Jersey College Prep Charter School Board of Trustees approves the October 22, 2020, Regular Board Meeting agenda,

Moved by Mrs. Lewis, seconded by Dr. Tunagur to approve the motion.

Roll call: **#201022.1** adopted unanimously

Against: None Abstained: None Absent: Mr. Bladel

- ii. **BE IT RESOLVED**, that the Board approves the minutes and reports listed below.

- ❖ [Regular Meeting Minutes for September 17, 2020](#)
- ❖ [Bill list from September 15 to October 20, 2020](#)
- ❖ [Treasurer Reports of September 2020](#)
- ❖ [Board Secretary Reports for September 2020](#)

Moved by Mrs. Lewis, seconded by Dr. Uzun to approve the motion.

Roll call: **#201022.2** adopted unanimously

Against: None Abstained: None Absent: Mr. Bladel

III. Public Comments

There were no comments from the public.

IV. Chief Education Officer's Monthly Report – Dr. Sercan

Dr. Sercan presented the following topics:

1. Back to Curriculum Night
2. Parent/Teacher Conferences
3. New Covid-19 Cases
4. Vaccination requirements

V. Board Matters

Board members training.

VI. Policy Adoptions

- i. **BE IT RESOLVED**, that the Board approves second reading and adoption of the following policies and regulations as detailed in the exhibits attached hereto and made a part of the minutes

- Policy 1649: Federal Families First Coronavirus (Covid-19) Response Act (M)
[Appendix A](#)

Moved by Dr. Tunagur, seconded by Mrs. Eke to approve the motion.

Roll call: **#201022.3** adopted unanimously

Against: None Abstained: None Absent: Mr. Bladel

VII. Designations, Discussion and Action Items

- i. **BE IT RESOLVED**, that The Board hereby approves to receive \$50,324 Coronavirus Relief Fund Grant.

Moved by Mrs. Lewis, seconded by Dr. Tunagur to approve the motion.

Roll call: **#201022.4** adopted unanimously

Against: None Abstained: None Absent: Mr. Bladel

- ii. **BE IT RESOLVED**, that the Board hereby approves the adjustment in the employee portion of the health insurance premium in a way that is equal to the employee portion on the State Educator Health Benefit Program (SHEBP). This only applies to the employees who would have had an employee portion in a lesser amount if the employee switched to the SEHBP.

Moved by Dr. Tunagur, seconded by Mrs. Eke to approve the motion.

Roll call: **#201022.5** adopted unanimously

Against: None Abstained: None Absent: Mr. Bladel

- iii. **BE IT RESOLVED**, that the Board hereby approves the increase for the dental allowance in the HRA Plan to \$1,000 for singles and \$2,000 for families per plan year, September 1st through August 31st. The total allowance in the HRA Plan remains the same.

Moved by Dr. Uzun, seconded by Dr. Tunagur to approve the motion.

Roll call: **#201022.6** adopted unanimously

Against: None Abstained: None Absent: Mr. Bladel

- iv. **BE IT RESOLVED**, that the Board hereby approves the addition of orthodontist coverage to the dental plan in the amount of \$3,000 per plan year.

Moved by Dr. Tunagur, seconded by Mrs. Eke to approve the motion.

Roll call: **#201022.7** adopted unanimously

Against: None Abstained: None Absent: Mr. Bladel

- v. **BE IT RESOLVED**, that the Board hereby approves the updated testing calendar for the school year 2020-2021. [Appendix B](#)

Moved by Mrs. Lewis, seconded by Dr. Uzun to approve the motion.

Roll call: **#201022.8** adopted unanimously

Against: None Abstained: None Absent: Mr. Bladel

- vi. **BE IT RESOLVED**, that the Board hereby approves CJCP as a member of the New Jersey State Interscholastic Athletic Association to participate in the approved interschool athletic program sponsored by the NJSIAA for 2020-2021. [Appendix C](#)

Moved by Mrs. Lewis, seconded by Dr. Tunagur to approve the motion.

Roll call: **#201022.9** adopted unanimously

Against: None Abstained: None Absent: Mr. Bladel

- vii. **WHEREAS**, the State of New Jersey Chapter 44 Law requires that all districts/charters add the New Jersey Educators Health Plan (NJEHP) to their suite of benefit options under their current insurance carrier.

WHEREAS, it calls for allowing employees to pay for the New Jersey Educators Health Plan (NJEHP) as a percentage of their income.

BE IT RESOLVED, that The Board hereby approves Horizon Blue Cross Blue Shield as a medical insurance provider for the New Jersey Educators Health Plan (NJEHP) for the School Year 2020-2021 starting from January 1, 2021. [Appendix D](#)

Moved by Mrs. Lewis, seconded by Dr. Uzun to approve the motion.

Roll call: **#201022.10** adopted unanimously

Against: None Abstained: None Absent: Mr. Bladel

- viii. **BE IT RESOLVED**, that the Board of Trustees approved the submission of the charter amendment proposal to the New Jersey Department of Education as presented in [Appendix E](#).

Moved by Mrs. Lewis, seconded by Dr. Uzun to approve the motion.

Roll call: **#201022.11** adopted unanimously

Against: None Abstained: None Absent: Mr. Bladel

- ix. **WHEREAS**, Central Jersey College Prep Charter School (the “School”), is a public body corporate and politic of the State of New Jersey, pursuant to N.J.S.A. 18A:36A-1 et seq.; and

WHEREAS, the School is authorized under the law to enter into contracts for extraordinary unspecifiable services as deemed necessary for the efficient operation of the School; and

WHEREAS, the School requires the guidance of professionals with experience and a proven reputation in the area of charter school community engagement and public relations while aligned with the School’s mission as set forth in the School’s charter approved by the New Jersey Commissioner of Education; and

WHEREAS, the School has determined that it is appropriate to retain a highly-specialized consulting service that will provide it with such support and assistance; and

WHEREAS, the School is in contact with and has been served by MDF STRATEGIES, LLC, which has the ability to perform the above-stated services; and

WHEREAS, the School will derive meaningful benefit from its engagement with MDF STRATEGIES, LLC; and

WHEREAS, the School desires to enter into an extraordinary unspecifiable services contract with MDF STRATEGIES, LLC, substantially in the form as that attached hereto as Exhibit A, for a term not exceeding 6 months; and

WHEREAS, the extraordinary unspecifiable services contract involves the provision of services that are specialized and qualitative in nature requiring expertise, training, and proven reputation in the field of endeavor; and

WHEREAS, the aforementioned services constitute extraordinary unspecifiable services under the Local Public School Contracts Law, N.J.S.A. 18A:18A-1 et seq. (the “Local Public School Contracts Law”) and are therefore not required to be competitively bid, and have been provided for and are included in the School’s Budget for the 2020-2021 school year.

NOW, THEREFORE, BE IT RESOLVED by the Central Jersey College Prep Charter School Board of Trustees as follows:

1. The aforementioned recitals are incorporated herein as though fully set forth at length; and
2. The extraordinary unspecifiable services contract attached hereto as Exhibit A be and hereby is approved, in accordance with the terms therein.
3. The School hereby authorizes the Board Chair to sign the extraordinary unspecifiable services contract on behalf of the School. [Appendix F.](#)

Moved by Dr. Uzun, seconded by Dr. Tunagur to approve the motion.

Roll call: **#201022.12** adopted unanimously

Against: None Abstained: None Absent: Mr. Bladel

- x. **BE IT RESOLVED**, the Board of Trustees approves the attached budget transfers July through September 2020. [Appendix G.](#)

Moved by Dr. Uzun, seconded by Dr. Tunagur to approve the motion.

Roll call: **#201022.13** adopted unanimously

Against: None Abstained: None Absent: Mr. Bladel

VIII. Human Resources

- i. **BE IT RESOLVED**, that the Board, upon recommendation by the CEO, approves the hiring of new employees, adjustments in professional responsibilities, pertinent salary allocations, and additional stipends for the school year of 2020 - 2021 as detailed in the exhibit attached hereto and made a part of the minutes. [Appendix H](#)

Moved by Dr. Tunagur, seconded by Mrs. Eke to approve the motion.

Roll call: **#201022.13** adopted unanimously

Against: None Abstained: None Absent: Mr. Bladel

IX. Executive Session

Central Jersey College Prep Charter School is **called to order for an executive session** at 7:47 PM;

Moved by Mrs. Lewis , seconded by Dr. Tunagur **to start the executive session.**

Roll call: **#201022.14** adopted unanimously

Against: None Abstained: None Absent: Mr. Bladel

in accordance with the Sunshine Law, Chapter 321, P.L. 1975, to discuss topics such as personnel matters, attorney-client privilege matters, pending litigation, HIB monthly reports, negotiations and other such related matters pursuant to law N.J.S.A. 10:4-12(b).

Please Note: The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

- Pending litigation matters.
- HIB Report.

Moved by Dr. Uzun, seconded by Mrs. Eke, **to adjourn the Executive Session and reconvene public session**

Roll call: **#201022.15** adopted unanimously

Against: None Abstained: None Absent: Mr. Bladel

BE IT RESOLVED, that the Board approves the updates on Dr. Namik Sercan's annual salary being \$160,000 effective 7/1/2020, and an additional \$22,000 bonus for the school year of 2020 - 2021.

Moved by Dr. Tunagur, seconded by Mrs. Eke to approve the motion.

Roll call: **#201022.16** adopted unanimously

Against: None Abstained: None Absent: Mr. Bladel

X. Adjournment

Moved by Dr. Tunagur, seconded by Dr. Uzun, **to adjourn the meeting** at 8:21 PM.

Roll call: **#201022.17** adopted unanimously

Against: None Abstained: None Absent: Mr. Bladel