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CENTRAL JERSEY COLLEGE PREP CHARTER SCHOOL

BOARD OF TRUSTEES  
BOARD MEETING  
MARCH 25, 2021

THE MEETING NOTICE HAS BEEN ADVERTISED IN COURIER NEWS AND HOME NEWS  
TRIBUNE ON JULY 10, 2020.

**CENTRAL JERSEY COLLEGE PREP CHARTER SCHOOL**

101 Mettlers Rd, Somerset, NJ 08873  
Tel: 732-649-3954 Fax: 732-302-9993  
www.cjcollegeprep.org

**BOARD OF TRUSTEES REGULAR MEETING**

**Date:** March 25, 2021, 6:30 PM  
**Place:** 101 Mettlers Rd, Somerset, NJ 08873

**OPEN PUBLIC MEETINGS ACT STATEMENT**

In accordance with the “Open Public Meetings Act” P.L. 1975, c. 231 (Sunshine Law), the schedule and notification of this meeting have been published on Courier News and Home News Tribune on July 10, 2020.

This meeting will be held online on Zoom at the following link as published on the school’s website:  
<https://us02web.zoom.us/j/93695535020?pwd=S1JoaFBPOTY2eGJjbUFNaEFzFjdz09>

Members of the public wishing to attend the meeting via phone may do so by calling: +19292056099  
Meeting ID: 936 9553 5020, Passcode: 223147

**MISSION STATEMENT:**

The mission of Central Jersey College Prep Charter School (CJCP) is to provide academic and social challenges and opportunities for students to attain the skills necessary for success in post-secondary education.

**AGENDA**

- I. The Regular Meeting of the Central Jersey College Prep Charter School is called to order at \_\_\_\_ PM. The Board reserves the right to act on any or all agenda items.

**Roll Call by, Dr. Namik Sercan:**

Trustee	Position	Attendance
Dr. Ferhan Tunagur	President	
Mrs. Jackie Lewis	Vice President	
Eric Van Bladel	Member	
Dr. Ozcan Uzun	Member	

**Also Present:**

Member	Position	Attendance
Dr. Namik Sercan	Chief Education Officer	
Mr. Fatih Kayalar	Board Secretary/ Business Administrator	
Ms. Tasha Mosconi	Curriculum Director- Upper School	
Ms. Suzan Dincer	Curriculum Director - Elementary School	

**II. Acceptance of Agenda**

- i. **BE IT RESOLVED**, Central Jersey College Prep Charter School Board of Trustees approves the March 25, 2021, Regular Board Meeting agenda,

Moved by \_\_\_\_\_ , seconded by \_\_\_\_\_ to approve the motion.

Roll call: \_\_\_\_\_ Item# **210325.01**

Against: \_\_\_\_\_ Abstained: \_\_\_\_\_ Absent: \_\_\_\_\_

**III. Board Matters**

**IV. Acceptance of Minutes and Reports**

- i. **BE IT RESOLVED**, that the Board approves the minutes and reports listed below.

- ❖ [Regular Meeting Minutes for February 18, 2021](#)
- ❖ [Bill list from 02/16/2021 to 3/23/2021](#)
- ❖ [Treasurer Reports of February 2021](#)
- ❖ [Board Secretary Reports for February 2021](#)

Moved by \_\_\_\_\_ , seconded by \_\_\_\_\_ to approve the motion.

Roll call:

Against: \_\_\_\_\_ Abstained: \_\_\_\_\_ Absent: \_\_\_\_\_

**V. Public Comments**

The Board President or designee opens the public comment session on any topic. Each person is limited to speak for a period of three (3) minutes and will be asked to give their full name, spell their last name and provide their address. The Board President or designee closes the public comment session on any topic.

**VI. Chief Education Officer's Monthly Report – Dr. Sercan**

**VII. Policy Adoptions**

**VIII. Designations, Discussion and Action Items**

- i. **BE IT RESOLVED**, that The Board hereby approves the attached projected budget for Fiscal Year 2021-2022 school year. [Appendix A](#)

Moved by \_\_\_\_\_ , seconded by \_\_\_\_\_ to approve the motion.

Roll call:

Against: \_\_\_\_\_ Abstained: \_\_\_\_\_ Absent: \_\_\_\_\_

- ii. **BE IT RESOLVED**, that The Board hereby approves the renewal of Building Lease Agreement with Anshe Emeth Memorial Temple for New Brunswick campus. [Appendix B](#)

Moved by \_\_\_\_\_ , seconded by \_\_\_\_\_ to approve the motion.

Roll call:

Against: \_\_\_\_\_ Abstained: \_\_\_\_\_ Absent: \_\_\_\_\_

iii. **BE IT RESOLVED**, that The Board hereby approves the attached salary scale for 2021-2022 school year. [Appendix C](#).

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve the motion.

Roll call:

Against: \_\_\_\_\_ Abstained: \_\_\_\_\_ Absent: \_\_\_\_\_

iv. **BE IT RESOLVED**, that The Board hereby awards the Spooky Brook Landscaping, Inc for landscaping services in the amount of 12,700.00/year. The vendors and the amounts are as follows; [Appendix D](#)

- Spooky Brook Landscaping, Inc. 12,700.00/year
- Prime Design Landscapes 17,000.00/year
- Picture Perfect Landscape 22,400.00/year
- GA Landscaping 24,900.00/year

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve the motion.

Roll call:

Against: \_\_\_\_\_ Abstained: \_\_\_\_\_ Absent: \_\_\_\_\_

v. **BE IT RESOLVED**, that The Board hereby approves the \$40/hour payment to be paid to the CJCP staff members who attend “Open House” events. Each open house is limited to two (2) hours. [Appendix E](#)

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve the motion.

Roll call:

Against: \_\_\_\_\_ Abstained: \_\_\_\_\_ Absent: \_\_\_\_\_

**IX. Human Resources**

**X. Executive Session**

**WHEREAS**, the Open Public Meetings Act authorizes Boards of Trustees to meet in executive session under certain circumstances

**WHEREAS**, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private session; now therefore,

**BE IT RESOLVED** by the Central Jersey College Prep Charter School Board of Trustees, that it is necessary to meet in executive session to discuss certain items involving such as personnel matters, attorney-client privilege matters, pending litigation, HIB monthly reports, negotiations and other such related matters pursuant to law N.J.S.A. 10:4-12(b).

**BE IT FURTHER RESOLVED** that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

**FURTHER RESOLVED** that the Board of Education will return to open session to conduct business at the conclusion of the executive session.

Moved by \_\_\_\_\_ , seconded by \_\_\_\_\_ to approve the motion.

Roll call:

Against: \_\_\_\_\_ Abstained: \_\_\_\_\_ Absent: \_\_\_\_\_

**XI. RECONVENE PUBLIC SESSION**

Motion by \_\_\_\_\_ , seconded by \_\_\_\_\_ to leave the executive session at \_\_\_\_\_ p.m.

Roll call:

Against: \_\_\_\_\_ Abstained: \_\_\_\_\_ Absent: \_\_\_\_\_

**XII. Adjournment**

Moved by \_\_\_\_\_ , seconded by \_\_\_\_\_ **to adjourn meeting** at \_\_\_\_\_ PM.

Roll call:

Against: \_\_\_\_\_ Abstained: \_\_\_\_\_ Absent: \_\_\_\_\_