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CENTRAL JERSEY COLLEGE PREP CHARTER SCHOOL

BOARD OF TRUSTEES

BOARD MEETING

APRIL 22, 2021

THE MEETING NOTICE HAS BEEN ADVERTISED IN COURIER NEWS AND HOME NEWS
TRIBUNE ON JULY 10, 2020.

CENTRAL JERSEY COLLEGE PREP CHARTER SCHOOL

101 Mettlers Rd, Somerset, NJ 08873
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BOARD OF TRUSTEES REGULAR MEETING

Date: April 22, 2021, 6:30 PM
Place: 101 Mettlers Rd, Somerset, NJ 08873

OPEN PUBLIC MEETINGS ACT STATEMENT

In accordance with the “Open Public Meetings Act” P.L. 1975, c. 231 (Sunshine Law), the schedule and notification of this meeting have been published on Courier News and Home News Tribune on July 10, 2020.

This meeting was held online on Zoom at the following link as published on the school’s website:

<https://us02web.zoom.us/j/93695535020?pwd=S1JoaFBPOTY2eGJjbUFNaEFcMzFjdz09>

Members of the public wishing to attend the meeting via phone may do so by calling: +19292056099

Meeting ID: 936 9553 5020, Passcode: 223147

MISSION STATEMENT:

The mission of Central Jersey College Prep Charter School (CJCP) is to provide academic and social challenges and opportunities for students to attain the skills necessary for success in post-secondary education.

AGENDA

- I. The Regular Meeting of the Central Jersey College Prep Charter School is called to order at 6:37 PM. The Board reserves the right to act on any or all agenda items.

Roll Call by, Dr. Namik Sercan:

Trustee	Position	Attendance
Dr. Ferhan Tunagur	President	Present
Mrs. Jackie Lewis	Vice President	Present
Eric Van Bladel	Member	Excused
Dr. Ozcan Uzun	Member	Present

Also Present:

Member	Position	Attendance
Dr. Namik Sercan	Chief Education Officer	Present
Mr. Fatih Kayalar	Board Secretary/ Business Administrator	Present
Ms. Tasha Mosconi	Curriculum Director- Upper School	Present
Ms. Suzan Dincer	Curriculum Director - Elementary School	Present
Mr. Fatih Cekic	Director of Operations	Present

II. Acceptance of Agenda

- i. **BE IT RESOLVED**, Central Jersey College Prep Charter School Board of Trustees approves the April 22, 2021, Regular Board Meeting agenda,

Moved by Mrs. Lewis , seconded by dr. Tunagur to approve the motion.
Resolution#**210422.01** adopted unanimously
Against: None Abstained: None Absent: E.V.

III. Board Matters

- o Reminder: School Ethics Financial Disclosure submission to NJDOE
- o Vacancy

IV. Acceptance of Minutes and Reports

- i. **BE IT RESOLVED**, that the Board approves the minutes and reports listed below.
- ❖ [Regular Meeting Minutes for March 25, 2021](#)
 - ❖ [Bill list from 3/24/2021 to 4/20/2021](#)
 - ❖ [Board Secretary Reports for March 2021](#)

Moved by Mrs. Lewis, seconded by Dr. Tunagur to approve the motion.
Resolution#**210422.02** adopted unanimously
Against: None Abstained: O.U. Absent: E.V.

V. Public Comments

The Board President or designee opens the public comment session on any topic. Each person is limited to speak for a period of three (3) minutes and will be asked to give their full name, spell their last name and provide their address. The Board President or designee closes the public comment session on any topic.

- No public comment.

VI. Chief Education Officer's Monthly Report – Dr. Sercan

Dr. Sercan presented the following topics:

- Student enrollment & reenrollment
- Covid-19 Numbers
- Letter of Intent for staff to return for the schoolyear 2021-22
 - o 2 teachers & 1 guidance counselor not returning
- US Department of Response to NJDOE to delay the state assessments
 - o NJSLA assessments delayed
 - o Start Strong will be administered on Sept 13 - Oct 22, 2021

VII. Policy Adoptions

VIII. Designations, Discussion and Action Items

- i. **BE IT RESOLVED**, that the Board hereby approves the attached 2021-2022 School Academic Calendars for Somerset and New Brunswick Campuses. [Appendix A](#)

Moved by Mrs. Lewis , seconded by Dr. Tunagur to approve the motion.
Resolution#**210422.03** adopted unanimously
Against: None Abstained: None Absent: E.V.

- ii. **BE IT RESOLVED**, that The Board hereby approves the changes in the 2020-2021 School Academic Calendar for Somerset and New Brunswick Campuses in a way that the last day is June 22, 202.

Moved by Mrs. Lewis , seconded by Dr. Tunagur to approve the motion.

Resolution#**210422.04** adopted unanimously

Against: None Abstained: None Absent: E.V.

- iii. **BE IT RESOLVED**, that The Board hereby approves the base salary update for In-Class Support Teachers from \$30,000 to \$35,000 and an additional \$1,000 for the sixth years of service experience update for the teaching staff salary scale for 2021-2022 school year. [Appendix B.](#)

Moved by Dr. Tunagur , seconded by Dr. Uzun to approve the motion.

Resolution#**210422.05** adopted unanimously

Against: None Abstained: None Absent: E.V.

- iv. **BE IT RESOLVED**, that The Board hereby approves Horizon Blue Cross Blue Shield as a medical and dental insurance provider for the School Year 2021-2022. Dental plan cost stayed unchanged and the health plan will be increasing 3% for the same plan design, and the Deductible/Out-of-Pocket term stayed unchanged and starts July 01, 2021 ends June 30, 2022. [Appendix C](#)

Moved by Dr. Tunagur , seconded by Dr. Uzun to approve the motion.

Resolution#**210422.06** adopted unanimously

Against: None Abstained: None Absent: E.V.

- v. **WHEREAS**, the New Jersey Schools Insurance Group (“NJSIG”) is a school board insurance group authorized by N.J.S.A. 18A:18B-1, et seq. to provide insurance coverage and risk management services for its members;
WHEREAS, the Central Jersey College Prep Charter School, hereinafter referred to as the “Educational Institution,” is a member of NJSIG; and,
WHEREAS, in accordance with NJSIG Policy 3710, the goal of the safety grant program is to provide members the necessary resources to complete risk reduction projects and improve the safety of the population NJSIG members serve.
NOW THEREFORE, BE IT RESOLVED that:
1) The Educational Institution applies for a safety grant through the NJSIG safety grant program for the 2021 fiscal year in the amount of \$5,061 for the purposes set forth in their safety grant application, which is attached hereto; and,
2) The Business Administrator or their designee is hereby authorized to take all action necessary to apply for and receive a safety grant award. [Appendix D](#)

Moved by Mrs. Lewis , seconded by Dr. Uzun to approve the motion.

Resolution#**210422.07** adopted unanimously

Against: None Abstained: None Absent: E.V.

- vi. **BE IT RESOLVED**, that the CJCP Board of Trustees hereby approves Comcast Enterprise Services to provide e-rate eligible internet services for CJCP Somerset Campus at a total cost of \$13,585.50 for the 2021-2022 school year as presented in [Appendix E](#)

Explanation:

Current service provider cost is \$1,912.00/month for 500Mbps, Comcast Enterprise Services will provide \$1,132.13/month (50% e-rate discount price) for 3Gbps internet service.

Moved by Mrs. Lewis , seconded by Dr. Tunagur to approve the motion.

Resolution#**210422.08** adopted unanimously

Against: None Abstained: None Absent: E.V.

- vii. **BE IT RESOLVED**, the CJCP Board of Trustees hereby approves the attached budget transfers from January 22, 2021 to April 20, 2021 as presented in [Appendix F](#)

Moved by Dr. Tunagur , seconded by Dr. Uzun to approve the motion.

Resolution#**210422.09** adopted unanimously

Against: None Abstained: None Absent: E.V.

- viii. **BE IT RESOLVED**, that The Board hereby approves the acceptance of following federal grants. [Appendix G](#)

- CRRSA-ESSER II Grant - \$490,216.00
- Learning Acceleration Grant - \$31,459.00
- Mental Health Grant- \$45,000

ESSER II Grant Total: \$566,675.00

Moved by Mrs. Lewis , seconded by Dr. Tuangur to approve the motion.

Resolution#**210422.10** adopted unanimously

Against: None Abstained: None Absent: E.V.

IX. Human Resources

- i. **BE IT RESOLVED**, that the Board, upon recommendation by the CEO, approves the hiring of new employees, adjustments in professional responsibilities, pertinent salary allocations, and additional stipends for the school year of 2020 - 2021 as detailed in the exhibit attached hereto and made a part of the minutes. [Appendix H](#)

Moved by Dr. Tunagur , seconded by Mrs. Lewis to approve the motion.

Resolution#**210422.11** adopted unanimously

Against: None Abstained: None Absent: E.V.

X. Executive Session

- i. Central Jersey College Prep Charter School is **called to order for an executive session** at 8:07 PM in accordance with the Sunshine Law, Chapter 321, P.L. 1975.

Moved by Mrs. Lewis , seconded by Dr. Tunagur to approve the motion.

Resolution#**210422.12** adopted unanimously

Against: None Abstained: None Absent: E.V.

- ii. **WHEREAS**, the Open Public Meetings Act authorizes Boards of Trustees to meet in executive session under certain circumstances

WHEREAS, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private session; now therefore,

BE IT RESOLVED by the Central Jersey College Prep Charter School Board of Trustees, that it is necessary to meet in executive session to discuss certain items involving such as personnel matters, attorney-client privilege matters, pending litigation, HIB monthly reports, negotiations and other such related matters pursuant to law N.J.S.A. 10:4-12(b).

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

FURTHER RESOLVED that the Board of Education will return to open session to conduct business at the conclusion of the executive session.

-Monthly HIB Report Presented

Moved by Mrs. Lewis , seconded by Dr. Tuangur to approve the motion.

Resolution#**210422.13** adopted unanimously

Against: None Abstained: None Absent: E.V.

- iii. Central Jersey College Prep Charter School adjourns the **executive session** at 9:10 PM.

Moved by Dr. Tunagur , seconded by Mrs. Lewis to approve the motion.

Resolution#**210422.12** adopted unanimously

Against: None Abstained: None Absent: E.V.

XI. RECONVENE PUBLIC SESSION AND ADJOURNMENT

Motion by Mrs. Lewis , seconded by Dr. Tunagur to leave the executive session and adjourn the meeting at 9:10 PM.

Resolution#**210422.14** adopted unanimously

Against: None Abstained: None Absent: E.V.