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CENTRAL JERSEY COLLEGE PREP CHARTER SCHOOL

BOARD OF TRUSTEES
MEETING

FEBRUARY 24, 2022
RESCHEDULED FROM FEBRUARY 17, 2022

THE MEETING NOTICE HAS BEEN ADVERTISED IN COURIER NEWS AND HOME NEWS
TRIBUNE ON FEBRUARY 18, 2022.

CENTRAL JERSEY COLLEGE PREP CHARTER SCHOOL

101 Mettlers Rd, Somerset, NJ 08873
Tel: 732-649-3954 Fax: 732-302-9993
www.cjcollegeprep.org

BOARD OF TRUSTEES REGULAR MEETING

Date: February 24, 2022, 6:30 PM
Place: 101 Mettlers Rd, Somerset, NJ 08873

OPEN PUBLIC MEETINGS ACT STATEMENT

In accordance with the “Open Public Meetings Act” P.L. 1975, c. 231 (Sunshine Law), the schedule and notification of this meeting have been published on Courier News and Home News Tribune on February 18, 2022.

MISSION STATEMENT:

The mission of Central Jersey College Prep Charter School (CJCP) is to provide academic and social challenges and opportunities for students to attain the skills necessary for success in post-secondary education.

AGENDA

- I. The Regular Meeting of the Central Jersey College Prep Charter School is called to order at ____ PM. The Board reserves the right to act on any or all agenda items.

Roll Call by, Dr. Namik Sercan:

Trustee	Position	Term Expires	Attendance
Dr. Ferhan Tunagur	President	03/01/2023	
Mrs. Jackie Lewis	Vice President	07/01/2022	
Mr. Eric Van Bladel	Member	06/30/2024	
Dr. Ozcan Uzun	Member	12/01/2023	
Dr. Anton Antony Arockiasamy	Member	06/30/2022	

Also Present:

Member	Position	Attendance
Dr. Namik Sercan	Chief Education Officer	
Mr. John F. Kayalar	Board Secretary/ Business Administrator	

II. Acceptance of Agenda

- i. **BE IT RESOLVED**, Central Jersey College Prep Charter School Board of Trustees approves February 24, 2022, Regular Board Meeting agenda,

Moved by _____, seconded by _____ to approve the motion.

Roll call:

Against: _____ Abstained: _____ Absent: _____

III. Board Matters

IV. Acceptance of Minutes and Reports

i. **BE IT RESOLVED**, that the Board approves the minutes and reports listed below.

- ❖ [Board Meeting Minutes for January 20, 2022](#)
- ❖ [Bill list from 01/19/2022 to 02/22/2022](#)
- ❖ [Board Secretary Report - January 2022](#)

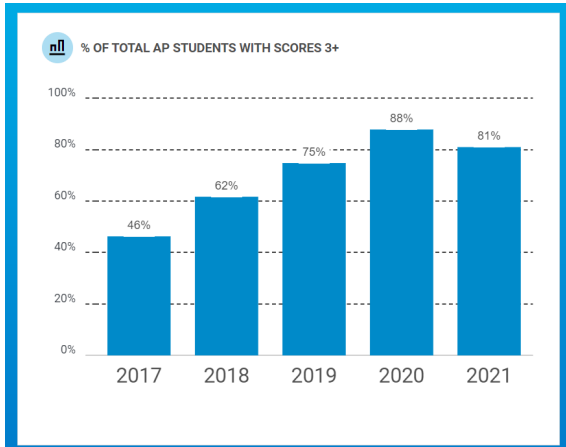
Moved by _____, seconded by _____ to approve the motion.

Roll call:

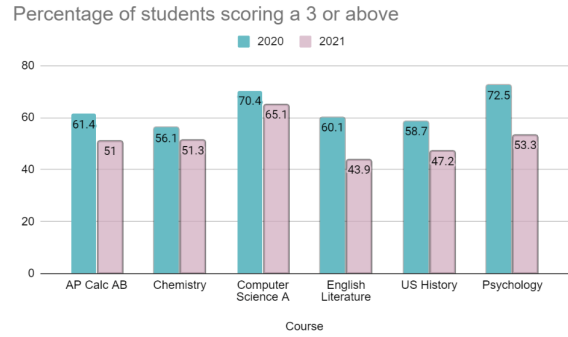
Against: _____ Abstained: _____ Absent: _____

V. Chief Education Officer's Monthly Report – Dr. Sercan

- Enrollment
 - Application numbers & Capacity - Total 1,333 applications, available seat: 48
 - K- 289 (siblings - 40)
 - Grade 1- 162
 - Grade 2 - 141
 - Grade 3 - 127
 - Grade 4 - 111
 - Grade 5 - 124
 - Grade 6 - 143
 - Grade 7 - 80
 - Grade 8 - 53
 - Grade 9 - 76
 - Grade 10 - 14
 - Grade 11 - 8
 - Grade 12 - 3
 - Open houses
 - Saturday, February 5, 2022, 10 am
 - Thursday, February 10, 2022, 6:30 pm
 - Sunday, February 27, 2022, 4 pm
- Social-emotional support for students and parents
- Covid cases
 - 2 positive cases and 5 people quarantining as of 2/24/2022
 - Masks optional starting Mar 7, 2022
- AP scores



National AP Exams Trends from 2020 and 2021



- AP and Dual Credit participation

	2020-21	2021-22
Percent of 11th & 12th Grade Students	66.3%	62/83 students=74.7%

VI. Public Comments

The Board President or designee opens the public comment session on any topic. Each person is limited to speak for a period of three (3) minutes and will be asked to give their full name, spell their last name and provide their address. The Board President or designee closes the public comment session on any topic.

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VII. Policy Adoptions

- i. **BE IT RESOLVED**, that the Board approves the first reading of the following policies and regulation as detailed in the exhibits attached hereto and made a part of the minutes'

[Appendix A](#)

- Policy 5141.10 - Face Coverings
- Policy 6470.01 - Electronic Funds Transfer and Claimant Certification (M)
- Regulation R6470.01 - Electronic Funds Transfer and Claimant Certification (M)

Moved by _____, seconded by _____ to approve the motion.

Roll call:

Against: _____ Abstained: _____ Absent: _____

VIII. Designations, Discussion, and Action Items

- i. **WHEREAS**, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for FY 2023,

BE IT RESOLVED, that Board hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Somerset an appropriate waiver of the requirements of NJAC 6A:23A-5.3 for FY 2023. [Appendix B](#).

Moved by _____, seconded by _____ to approve the motion.

Roll call:

Against: _____ Abstained: _____ Absent: _____

- ii. **BE IT RESOLVED**, the CJCP Board of Trustees hereby approves the attached CAFR & AMR (Comprehensive Annual Financial Audit & Auditor's Management Report) report for the fiscal year ending June 30, 2021. (CAFR) [Appendix C](#) and (AMR) [Appendix D](#).

Moved by _____, seconded by _____ to approve the motion.

Roll call:

Against: _____ Abstained: _____ Absent: _____

- iii. **BE IT RESOLVED**, that Board hereby approved the CJCP Teacher's Salary Scale update effective on 7/1/2022 as detailed in the exhibit attached hereto and made a part of the minutes. [Appendix E](#) . [Narrative](#)

Moved by _____, seconded by _____ to approve the motion.

Roll call:

Against: _____ Abstained: _____ Absent: _____

- iv. **WHEREAS**, Business Administrator, Mr. Kayalar, received his QPA (Qualified Purchasing Agent) Certification,

BE IT RESOLVED, that The Board hereby approves to authorize the Purchasing Agent to **Award Contracts** up to the bid threshold of \$44,000 and set the quote threshold at 15% of the bid threshold (\$6,600) pursuant to Qualified Purchasing Agent - N.J.S.A. 40A:11-9(b) and N.J.A.C. 5:32-4.

Moved by _____, seconded by _____ to approve the motion.

Roll call:

Against: _____ Abstained: _____ Absent: _____

IX. Human Resources

- i. **BE IT RESOLVED**, that the Board, upon recommendation by the CEO, approves the hiring of new employees, adjustments in professional responsibilities, pertinent salary allocations, and additional stipends for the school year of 2021 - 2022 as detailed in the exhibit attached hereto and made a part of the minutes. [Appendix F](#)

Moved by _____, seconded by _____ to approve the motion.

Roll call:

Against: _____ Abstained: _____ Absent: _____

X. Executive Session

- i. Central Jersey College Prep Charter School is **called to order** by _____ **for an executive session** at _____ PM in accordance with the Sunshine Law, Chapter 321, P.L. 1975.

WHEREAS, the Open Public Meetings Act authorizes Boards of Trustees to meet in executive session under certain circumstances

WHEREAS, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into the private session; now, therefore,

BE IT RESOLVED by the Central Jersey College Prep Charter School Board of Trustees, that it is necessary to meet in executive session to discuss certain items involving such as personnel matters, attorney-client privilege matters, pending litigation, HIB monthly reports, negotiations, and other such related matters pursuant to law N.J.S.A. 10:4-12(b).

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

FURTHER RESOLVED that the Board of Trustees will return to the open session to conduct business at the conclusion of the executive session.

- HIB reports were presented to the board.

Moved by _____, seconded by _____ to approve the motion.

Roll call:

Against: _____ Abstained: _____ Absent: _____

XI. Adjournment

Motion by _____, seconded by _____ to **adjourn the meeting** at _____ PM.

Roll call:

Against: _____ Abstained: _____ Absent: _____