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CENTRAL JERSEY COLLEGE PREP CHARTER SCHOOL

BOARD OF TRUSTEES
MEETING

JUNE 30, 2022

THE MEETING NOTICE HAS BEEN ADVERTISED IN COURIER NEWS AND HOME NEWS TRIBUNE
ON JUNE 24, 2022.

CENTRAL JERSEY COLLEGE PREP CHARTER SCHOOL

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BOARD OF TRUSTEES REGULAR MEETING

Date: June 30, 2022, 6:30 PM

Place: 101 Mettlers Rd, Somerset, NJ 08873

OPEN PUBLIC MEETINGS ACT STATEMENT

In accordance with the “Open Public Meetings Act” P.L. 1975, c. 231 (Sunshine Law), the schedule and notification of this meeting have been published on Courier News and Home News Tribune on June 24, 2022.

MISSION STATEMENT:

The mission of Central Jersey College Prep Charter School (CJCP) is to provide academic and social challenges and opportunities for students to attain the skills necessary for success in post-secondary education.

AGENDA

- I. The Regular Meeting of the Central Jersey College Prep Charter School is called to order at ___PM. The Board reserves the right to act on any or all agenda items.

Roll Call by, Dr. Namik Sercan:

Trustee	Position	Term Expires	Attendance
Dr. Ferhan Tunagur	President	03/01/2023	
Mrs. Jackie Lewis	Vice President	07/01/2022	
Mr. Eric Van Bladel	Member	06/30/2024	
Dr. Ozcan Uzun	Member	12/01/2023	
Dr. Anton Antony Arockiasamy	Member	06/30/2022	

Also Present:

Member	Position	Attendance
Dr. Namik Sercan	Chief Education Officer	
Mr. John F. Kayalar	Board Secretary/ Business Administrator	

II. Acceptance of Agenda

- i. **BE IT RESOLVED**, Central Jersey College Prep Charter School Board of Trustees approves June 30, 2022, Regular Board Meeting agenda,

Moved by _____, seconded by _____ to approve the motion.

Roll call:

Against: _____ Abstained: _____ Absent: _____

III. Board Matters

- i. **BE IT RESOLVED**, that The Board hereby approves the Board membership renewal for Mrs. Jackie Lewis for another three-year term*

Moved by _____, seconded by _____ to approve the motion.

Roll call:

Against: _____ Abstained: _____ Absent: _____

- ii. **BE IT RESOLVED**, that The Board hereby approves the Board membership renewal for Dr. Anton Antony Arockiasamy for another three-year term*

Moved by _____, seconded by _____ to approve the motion.

Roll call:

Against: _____ Abstained: _____ Absent: _____

IV. Acceptance of Minutes and Reports

- i. **BE IT RESOLVED**, that the Board approves the minutes listed below.*

- ❖ [Board Meeting Minutes for May 31, 2022](#)*

Moved by _____, seconded by _____ to approve the motion.

Roll call:

Against: _____ Abstained: _____ Absent: _____

- ii. **BE IT RESOLVED**, that the Board approves the reports listed below.*

- ❖ [Bill list from 05/19/2022 to 06/28/2022](#)*

- ❖ [Board Secretary Report - May 2022](#)*

Moved by _____, seconded by _____ to approve the motion.

Roll call:

Against: _____ Abstained: _____ Absent: _____

V. Chief Education Officer's Monthly Report – Dr. Sercan

VI. Public Comments

The Board President or designee opens the public comment session on any topic. Each person is limited to speaking for a period of three (3) minutes and will be asked to give their full name, spell their last name and provide their address. The Board President or designee closes the public comment session on any topic.

VII. Policy Adoptions

VIII. Designations, Discussion, and Action Items

- i. **BE IT RESOLVED**, that The Board hereby approves the Dual Enrollment Agreement between Central Jersey College Prep Charter School and William Paterson University as presented in [Appendix A](#)

Moved by _____, seconded by _____ to approve the motion.

Roll call:

Against: _____ Abstained: _____ Absent: _____

- ii. **BE IT RESOLVED**, that The Board hereby approves the special education services contract with the Educational Services Commission of NJ for the amount of \$79,675.50 for Somerset Campus and \$9,750.00 for New Brunswick Campus. [Appendix B](#)

Moved by _____, seconded by _____ to approve the motion.

Roll call:

Against: _____ Abstained: _____ Absent: _____

- iii. **BE IT RESOLVED**, that The Board hereby approves the professional SBA consultant services contract with John F. Kayalar from July 1, 2022, through August 31, 2022, for the amount of \$13,000. [Appendix C](#)

Moved by _____, seconded by _____ to approve the motion.

Roll call:

Against: _____ Abstained: _____ Absent: _____

- iv. **BE IT RESOLVED**, that The Board hereby approves and authorizes the submission of the Fiscal Year 2023 proposed program plan and budget for;

- ESSA (The Every Student Succeeds Act, a reauthorization of the Elementary and Secondary Education Act (ESEA) IDEA Grants Program application, and the subsequent acceptance of funds for the following specified allocation amounts:
 - IDEA Basic \$235,950.00
 - IDEA Pre-school \$4,720.00
- Total ESSA Grant: \$240,670.00**

Moved by _____, seconded by _____ to approve the motion.

Roll call:

Against: _____ Abstained: _____ Absent: _____

- v. **BE IT RESOLVED**, that The Board hereby awards and approves the winning vendor for School Cleaning Services Bid#22-06-28 with Best Cleaning Building Services LLC. for

2022-2023 school year in the amount of Eighteen-Thousand, Two Hundred dollars (\$18,200) per school month. The vendors and the amounts are as follows; [Appendix E](#)

Company	Amount per month
Best Cleaning Building Services LLC.	\$18,200.00
ACB Services Inc.	\$19,000.00
Cleaning Services of Hudson Valley Inc.	\$19,035.00
T.U.C.S. Cleaning Services, Inc.	\$20,216.40
Interstate Maintenance Corporation	\$26,902.08

Moved by _____, seconded by _____ to approve the motion.

Roll call:

Against: _____ Abstained: _____ Absent: _____

- vi. **BE IT RESOLVED**, that The Board hereby awards and approves the CJCP HIB grade assessments for school year 2021-2022. [Appendix F](#)

Moved by _____, seconded by _____ to approve the motion.

Roll call:

Against: _____ Abstained: _____ Absent: _____

- vii. **BE IT RESOLVED**, that The Board of Trustees appoint the Mrs. Nikki Adams as a Interim Business Administrator contingency on her license approval for annual salary of \$125,000.

Moved by _____, seconded by _____ to approve the motion.

Roll call:

Against: _____ Abstained: _____ Absent: _____

IX. Human Resources

- i. **BE IT RESOLVED**, that the Board, upon recommendation by the CEO, approves the hiring of new employees, adjustments in professional responsibilities, pertinent salary allocations, and additional stipends for the school year of 2021 - 2022 as detailed in the exhibit attached hereto and made a part of the minutes. [Appendix G](#) and [Appendix H](#)

Moved by _____, seconded by _____ to approve the motion.

Roll call:

Against: _____ Abstained: _____ Absent: _____

X. Executive Session

- i. Central Jersey College Prep Charter School is **called to order for an executive session** at _____ PM in accordance with the Sunshine Law, Chapter 321, P.L. 1975.

WHEREAS, the Open Public Meetings Act authorizes Boards of Trustees to meet in executive session under certain circumstances

WHEREAS, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into the private session; now, therefore,

BE IT RESOLVED by the Central Jersey College Prep Charter School Board of Trustees, that it is necessary to meet in executive session to discuss certain items involving such as personnel matters, attorney-client privilege matters, pending litigation, HIB monthly reports, negotiations, and other such related matters pursuant to law N.J.S.A. 10:4-12(b).

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

FURTHER RESOLVED that the Board of Trustees will return to the open session to conduct business at the conclusion of the executive session.

[HIB Report](#)

Moved by _____, seconded by _____ to approve the motion.

Roll call:

Against: _____ Abstained: _____ Absent: _____

Motion _____ seconded the motion _____

XI. Adjournment

Motion by _____, seconded by _____ to **adjourn the meeting** at ____PM.

Roll call:

Against: _____ Abstained: _____ Absent: _____