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CENTRAL JERSEY COLLEGE PREP CHARTER  
SCHOOL

BOARD OF TRUSTEES  
BOARD MEETING  
FEBRUARY 14TH, 2023

THE MEETING NOTICE HAS BEEN ADVERTISED IN COURIER NEWS AND HOME NEWS  
TRIBUNE ON JANUARY 24TH, 2023

# CENTRAL JERSEY COLLEGE PREP CHARTER SCHOOL

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## BOARD OF TRUSTEES REGULAR MEETING

**Date:** February 14, 2023, 6:30 PM

**Place:** 101 Mettlers Rd, Somerset, NJ 08873

### OPEN PUBLIC MEETINGS ACT STATEMENT

In accordance with the “Open Public Meetings Act” P.L. 1975, c. 231 (Sunshine Law), the schedule and notification of this meeting have been published on Courier News and Home News Tribune on **January 24th, 2023**.

### MISSION STATEMENT:

The mission of Central Jersey College Prep Charter School (CJCP) is to provide academic and social challenges and opportunities for students to attain the skills necessary for success in post-secondary education.

### AGENDA

- I. The Regular Meeting of the Central Jersey College Prep Charter School is called to order at 6:55 PM. The Board reserves the right to act on any or all agenda items.

#### Roll Call by, Dr. Namik Sercan:

| Trustee              | Position                           | Term Expires | Attendance   |
|----------------------|------------------------------------|--------------|--------------|
| Dr. Ferhan Tunagur   | President                          | 03/01/2023   | *Joined late |
| Mrs. Jackie Lewis    | Vice President                     | 07/01/2025   | Present      |
| Eric Van Bladel      | Member                             | 06/30/2024   | Present      |
| Dr. Ozcan Uzun       | Member                             | 12/01/2023   | Present      |
| Vacant               |                                    |              |              |
| Ms. Christdia Mensah | High School Student Representative | 06/30/2023   | Present      |

#### Also Present:

| Member              | Position                      | Attendance |
|---------------------|-------------------------------|------------|
| Dr. Namik Sercan    | Chief Education Officer       | Present    |
| Mr. Matt Anar       | School Business Administrator | Present    |
| Ms. Victoria Mosier | School Board Secretary        | Present    |

\*Dr. Ferhan Tunagur joined at 7:28 pm

## II. Acceptance of Agenda

- i. **BE IT RESOLVED**, Central Jersey College Prep Charter School Board of Trustees approves the February 14th, 2023, Regular Board Meeting agenda,

Moved by Dr. Ozcan Uzun, seconded by Jackie Lewis to approve the motion.

Roll call: AIF

Against: none    Abstained: none    Absent: Dr. Ferhan Tunagur

Resolution 20230214.1 is adopted unanimously.

## III. Acceptance of Minutes

- i. **BE IT RESOLVED**, that the Board approves the minutes listed below.

[Regular Meeting Minutes for January 18, 2022](#)

Moved by Eric Van Bladel , seconded by Jackie Lewis to approve the motion.

Roll call: AIF

Against: none    Abstained: none    Absent: Dr. Ferhan Tunagur

Resolution 20230214.2 is adopted unanimously.

## IV. Board Matters:

- i. **BE IT RESOLVED**, that the board approves renewal of Dr. Tunagur's membership on the Board of Trustees for another three-year term expiring March 1, 2026.

Moved by Dr. Ozcan Uzun , seconded by Jackie Lewis to approve the motion.

Roll call: AIF

Against: none    Abstained: none    Absent: Dr. Ferhan Tunagur

Resolution 20230214.3 is adopted unanimously.

- ii. Financial Disclosure - Emails were sent already.

## V. Chief Education Officer's Monthly Report – Dr. Sercan

\*New Brunswick expansion was approved

\*Application cycle started January 4th. We have to date received 1,060 applications.

## VI. Public Comments

The Board President or designee opens the public comment session on any topic. Each person is limited to speaking for a period of three (3) minutes and will be asked to give their full name, spell their last name and provide their address. The Board President or designee closes the public comment session on any topic.

\*A parent expressed concern over the traffic pattern in the morning during drop off, especially when the weather is bad.

## VII. Designations, Discussion and Action Items

*i. BE IT RESOLVED*, the CJCP Board of Trustees approves the amendment of the contract with MDF Strategies increasing the total amount by \$27,000, effective March 2023.

Moved by Jackie Lewis , seconded by Dr. Ferhan Tunagur to approve the motion.

Roll call: AIF

Against: none    Abstained: none    Absent: none

*ii. WHEREAS*, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for FY 2024,

*BE IT RESOLVED*, that Board hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Somerset an appropriate waiver of the requirements of NJAC 6A:23A-5.3 for FY 2024

Moved by Dr. Ozcan Uzun , seconded by Eric Van Bladel to approve the motion.

Roll call: AIF

Against: none    Abstained: none    Absent: Dr. Ferhan Tunagur

Resolution 20230214.4 is adopted unanimously.

## VIII. Human Resources

### i. New Hires

*BE IT RESOLVED*, that the Board, upon recommendation by the CEO, approves the hiring of new employees, adjustments in professional responsibilities, pertinent salary allocations, and additional stipends for the school year of 2022 - 2023 as detailed in the exhibit attached hereto and made a part of the minutes. [Appendix](#)

Moved by Dr. Ozcan Uzun , seconded by Jackie Lewis to approve the motion.

Roll call:

Against: none    Abstained: none    Absent: Dr. Ferhan Tunagur

Resolution 20230214.5 is adopted unanimously.

### ii. Stipends

*BE IT RESOLVED*, that the board approves the attached Stipends for Teachers and staff FY23. [Appendix B](#)

Moved by Jackie Lewis , seconded by Dr. Ozcan Uzun to approve the motion.

Roll call:

Against: none    Abstained: none    Absent: Dr. Ferhan Tunagur

Resolution 20230214.5 is adopted unanimously.

iii. Approval of the attendance to and costs of the following Workshops/Conferences as requested by the following faculty members:

**WHEREAS**, the Faculty listed below will be attending workshops; and

**WHEREAS**, the attendance at stated functions is accepted as work related and within the scope of the work responsibilities of the attendee; and

**WHEREAS**, the attendance at the functions is accepted as promoting delivery of instruction, furthering efficient operation of the school district; and fiscally prudent, and

**WHEREAS**, the travel and related expenses particular to attendance at these functions are expected to exceed the state travel guidelines established by the Department of Treasury in NJOMB circular letter; be it

**RESOLVED**, that the board finds the cost of attendance, including all registration fees, and statutorily authorized travel and related expense and the excess expenses particular to attendance at this function as unavoidable, be it

**RESOLVED**, that the excess is justified and therefore reimbursable.

| Employee         | Date              | Program Name                 | Location   | Cost             |
|------------------|-------------------|------------------------------|------------|------------------|
| Dr. Namik Sercan | 6/5/2023-6/9/2023 | School Turnaround Leadership | Boston, MA | \$3,995 + travel |

Moved by Dr. Ozcan Uzun , seconded by Jackie Lewis to approve the motion.

Roll call: AIF

Against: none    Abstained: none    Absent: Dr. Ferhan Tunagur

Resolution 20230214.6 is adopted unanimously.

## **IX. Finance**

*i. **BE IT RESOLVED***, by the board of Trustees of Central Jersey College Prep Charter School that the attached inter-appropriation transfers made on the financial records of the Board affecting 2021-2022 budget be affirmed and approved. Total transfers are in the amount of \$150,255.37. [Appendix C](#)

Moved by Dr. Ozcan Uzun , seconded by Eric Van Bladel to approve the motion.

Roll call: AIF

Against: none    Abstained: none    Absent: Dr. Ferhan Tunagur

Resolution 20230214.7 is adopted unanimously.

*ii.* Upon recommendation of the Chief Education Officer, and the Business Administrator, motion to approve the following resolution:

**WHEREAS**, both the A148 [Report of the Secretary](#) and the A149 [Report of the Treasurer](#) of School Moneys are in agreement with the cash balance in the Governmental Funds of \$8,649,371.40 as of June 30, 2022

**BE IT RESOLVED**, that the Reports of the Secretary and the Treasurer of School Moneys be accepted.

Moved by Dr. Ozcan Uzun , seconded by Eric Van Bladel to approve the motion.

Roll call: AIF

Against: none    Abstained: none    Absent: Dr. Ferhan Tunagur

Resolution 20230214.8 is adopted unanimously.

*iii.* **BE IT RESOLVED**, that the Board approves the List of Bills for the period between January 1st, 2023 and January 31st, 2023 in the total amount of \$1,221,734.10. [Appendix D](#)

Moved by Eric Van Bladel , seconded by Dr. Ozcan Uzun to approve the motion.

Roll call: AIF

Against: none    Abstained: none    Absent: none

Resolution 20230214.9 is adopted unanimously.

*iii.* **BE IT RESOLVED**, that Board hereby approves the service contract of New Sussex Education Consultants, LLC - Dr. Thomas Kane to provide grant administration and consultation services at the cost of \$600 per day per diem, not to exceed \$18,000. [Appendix E](#)

Moved by Dr. Ozcan Uzun , seconded by Jackie Lewis to approve the motion.

Roll call: AIF

Against: none    Abstained: none    Absent: none

**X. Executive Session**

- i. Central Jersey College Prep Charter School is **called to order for an executive session** at 7:35 pm PM in accordance with the Sunshine Law, Chapter 321, P.L. 1975.

Moved by Dr. Ozcan Uzun , seconded by Eric Van Bladel to approve the motion.

Roll call: AIF

Against: none    Abstained: none    Absent: none

- ii. **WHEREAS**, the Open Public Meetings Act authorizes Boards of Trustees to meet in executive session under certain circumstances

**WHEREAS**, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private session; now therefore,

**BE IT RESOLVED** by the Central Jersey College Prep Charter School Board of Trustees, that it is necessary to meet in executive session to discuss certain items involving such as personnel matters, attorney-client privilege matters, pending litigation, [HIB monthly reports](#), negotiations and other such related matters pursuant to law N.J.S.A. 10:4-12(b).

**BE IT FURTHER RESOLVED** that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

**FURTHER RESOLVED** that the Board of Education will return to open session to conduct business at the conclusion of the executive session.

Moved by Jackie Lewis , seconded by Eric Van Bladel to approve the motion.

Roll call: AIF

Against: none    Abstained: none    Absent: none

**XI.    Adjournment**

Motion by Jackie Lewis , seconded by Eric Van Bladel to **adjourn meeting** at 8:45 PM.

Roll call: AIF

Against: none    Abstained: none    Absent: none